

Daily Operating Procedures

Museum Hours

Tuesday-Saturday 10:00AM-4:00PM

Staff

- Staff will wear masks in all common areas of the museum
- Staff will maintain social distancing & practice good hygiene habits to prevent COVID-19
- Staff will notify the Executive Director if they are experiencing COVID-19 symptoms or have been in contact with a COVID-19 patient
- Staff shall not report to work if their temperature exceeds 100.4 degrees Fahrenheit

Guests

- By entering the museum guests acknowledge COVID-19 risks and waive museum liability
- Masks are required for museum guests ages 7 and up
- Guests should maintain appropriate social distancing at all times
- Hand sanitation stations are available on the 1st and 2nd floors
- Restrooms are for museum visitors only
- Guest are encouraged to adhere to museum signage in regards to gallery capacity, directional flow, elevator capacity and available public restrooms

Volunteers

- By entering the museum volunteers acknowledge COVID-19 risks and waive museum liability
- Masks are required
- Masks may be removed while alone at the front desk
- Volunteers will notify the staff if they are experiencing COVID-19 symptoms or have been in contact with a COVID-19 patient
- Volunteers shall not report to work if their temperature exceeds 100.4 degrees Fahrenheit
- Hand sanitizer will be available at front desk and should be utilized following any monetary transactions including credit cards
- Volunteers should maintain appropriate social distancing at all times

Gallery Capacity

- Race Massacre (Chapman) 4
- TCC (Lawson) 16
- Fashionably Tulsa (Jankowsky) 4
- Time Travel 4
- Adah Robinson (Zarrow) 6
- Votes for Women (Oxley) 4

Total Capacity 38

Elevator Capacity 2

CLOSED

- Tribune Research Library
- Warren Gallery

General

- Benches and other seating will be moved as needed to provide adequate spacing per CDC guidelines
- Doors to stairway between 1st and 2nd floors will be opened to provide alternative access and increase air flow
- Additional signage will be added as needed